

Policy Number
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3.10
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## SCHOOL COUNCIL POLICY

Ohio County School District

Ohio County High School

Policy Type (Check One)
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<input type="checkbox"/>
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Council Operations

<input checked="" type="checkbox"/>
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School Operations

POLICY TOPIC DESCRIPTION
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CO-OP & Practicum Placement
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POLICY STATEMENT
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CO-OP

Cap Size: OCHS teachers – 7 per semester KY Tech. Teachers – 15 per semester

Each co-op student is required to be enrolled each semester in a class in the area in which they co-op. Students must have completed 3 classes in their chosen career major. *A practicum cannot satisfy this requirement.* This is documented by completing a pre-registration form. If a student is administratively dropped from one co-op program they cannot enroll in another. Jobs or proof that they will have a job must be secured prior to the beginning of the semester in which a student plans to co-op, unless administratively placed. Students who are failing any one of their other classes will be removed from co-op placement. One faculty member of each department who enrolls co-op students will have 4<sup>th</sup> block planning. Co-op is limited to 12<sup>th</sup> grade only. Students may only enroll in co-op after receiving approval (in writing) of the instructor on their registration form. Students must present acceptable/suitable portfolio entries, by established deadlines, or they will be removed from co-op. Pursuant to K.D.E. and Workforce Development Cabinet policy students will sign a contract and must comply with all aspects of this contract to remain in Co-op.

Practicum – Seniors only (11<sup>th</sup> grade students may enroll in practicum if they hold an office in a vocational organization, with the approval of both the organization sponsor and the practicum teacher. The maximum 2 credit still apply.)

Each practicum student is required to be enrolled each semester in a class in the area in which they are doing practicum. Students who are failing any one of their other classes will be removed from practicum placement. Maximum number of practicum credits a student may receive in high school is two (2). Approved on-site placement is limited to 102 students per semester; to enroll in practicum a student must have approval from coordinator and placement instructor. Approved sites: two (2) students in each – Student Council, VICA, HOSA, DECA, FBLA, FCCLA, and FFA; O.C.H.S. office (8), Mr. Hunter (4), Mrs. Blankenship (4), Mr. Decker (4), KY Tech office (4), Bank and Bookstore (4), Daycare (20), Library (12), ISAP (4), Board Office (4), Computer Lab (4), Practicum Coordinator (4), Virtual Lab (4), Assessment Department Heads (8). *Placement numbers are per semester.*

Date Adopted \_\_\_\_\_ April 17, 2001 \_\_\_\_\_

Date(s) Amended \_\_\_\_\_ October 16, 2001 \_\_\_\_\_

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Council Chairman